

2021 GENESEO MUSIC FEST VENDOR FAIR APPLICATION

When: Saturday June 19 & Sunday June 20, 2021

Saturday Hours: 9 am – 6 pm

Sunday Hours: 10 am – 4 pm

Where: Geneseo City Park in Geneseo, IL (this is an outdoor event in an open, public area)

Who: The best of the Midwest. We are seeking vendors who offer trend forward homemade, vintage or reclaimed products. Vendors who offer summer apparel for women & men, unique on-site wood working displays, and farm & country themed merchandise are strongly encouraged to apply.

Price: Half booth \$75 (15'x15'), Full booth \$150 (15' x 30')

Space is limited so please reserve your space as early as possible. Entry fee is non-refundable and due 7 days from acceptance to the event. Acceptance will be emailed within 7 days of receipt of application.

Please make checks payable to the Geneseo Chamber of Commerce

Mailing address: 117 S. Oakwood Ave. Geneseo, IL 61254

Show Set up: Friday 8 am – 4 pm; Saturday morning, 6 am – 9 am.

Tear down: Sunday Evening, 4 pm - 7 pm

Eligibility Requirements & Additional Information:

- **A certificate of insurance is required. Make sure the certificate is good for June 18, 19, & 20, 2021**
- Only items handcrafted or procured by the exhibitor will be permitted in the vendor fair.
- Limited direct sales vendors (AVON, Mary Kay) will be allowed on a case-by-case basis, and only if they are Geneseo Chamber members.
- Illinois State sales tax is the responsibility of the exhibitor.
- Be prepared in the event of inclement weather.
- **DRIVING ON PARK PROPERTY IS NOT PERMITTED.**
- Electricity is not available.
- Vendors must supply their own tents, tables and chairs.
- Check-in and Set-Up - Set-up times will be assigned beginning at 8AM on Friday. Detailed instructions will be e-mailed with acceptance letter. Arriving during your set-up time will assure you the most convenient access to your booth. Please check in at the Information Booth indicated on the map upon arrival.
- Booths must be staffed at all times.
- Tear Down - Dismantling of your booth will not be allowed until after 4PM on Sunday.
- You are required to clean up your booth space after the event, including any zip ties used in your display.
- Registration Deadline - Deadline for entering the show is Friday May 28th. Cost after this date is \$100 per spot.
- **Please send a self-addressed stamped business envelope with your registration form.**

Vendors are required to bring their own tables, tents and displays. Please plan accordingly for inclement weather.

TENT WEIGHTS ARE REQUIRED FOR ALL VENDORS – NO EXCEPTIONS! Music Fest staff will be checking specifically for this. Vendors without tent weights will not be allowed to set up and refunds will not be issued.

- Participants must attend all days and hours of the show.
- No vehicles are allowed in City Park.
- Artists are responsible for keeping their display area neat and clean at all times.
- No gas-powered generators are allowed.
- Structures should be built to withstand gusty winds. Any artist with a hazardous display will be required to close and forfeit their registration fee.

2021 Geneseo Music Fest is a Geneseo Chamber of Commerce event. Please pass along this information to other business owners but note this is a juried event.

2021 Geneseo Music Fest Vendor Application

Business Name: _____

Contact Name: _____

Business Address: _____

Phone Number: _____

Email: _____

Business Website: _____

Business Social Media Page: _____

Category of Products (Circle all that apply)

Furniture	Vintage Goods	Jewelry
Art	Home Décor	Clothing
Food/Drink	Other	

Describe the type of products you will sell, list past festivals and the overall style of your business:

****Please submit 3-6 photos of your products or displays that best represent your business****

Email vendor application to geneseo@geneseo.org by May 28, 2021.